

# ELISABETH ALORA

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## INVESTOR RELATIONS AND OPERATIONS

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### SUMMARY

Investor relations and operations. I am most useful where the work has not been defined yet and somebody has to pick it up. I have done that at a sovereign wealth fund, a global bank, a church and a defense AI accelerator, and I now build ops software myself with AI coding agents. I would like to bring all of it to one team.

Selected work: [work.alora.tech](https://work.alora.tech)

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### PROFESSIONAL EXPERIENCE

#### Founding Team, Operations · DAF–Stanford AI Studio

2023 – PRESENT

- Helped build a joint Department of the Air Force–Stanford AI accelerator from concept to operating institution: proposals, internal systems, branding and the operating stack that let technical teams move faster.
- Organized both ACT4Aero conferences, in 2024 and 2026, the Studio's convening of government, academic and industry leaders in AI and autonomy; each drew more than 200 attendees.
- Ran a closed two-day workshop in August 2026 for 45 participants across military operations, academia, industry and government, and built the software that ran it.

#### Operations Manager · New Community Church

APR 2025 – PRESENT

- Own business operations end to end: monthly budget analysis reported to the budget leads, payroll and PTO coordination, the churchwide events calendar and facilities.
- Mapped the administrative friction with the staff who lived it, then designed and built an internal time-tracking and leave application that retired a paper process.
- Designated liaison to the DOJ and Menlo Park Police Department, and the organization's Custodian of Records for DOJ background checks.

#### Chief of Staff to the CEO · Al Phillips the Cleaner

JUN 2023 – DEC 2024

- Right hand to the CEO of a multi-location, operations-intensive business: modernized processes and standardized day-to-day operations with the operators on the ground.
- Introduced AI-driven tools, communications and project-management systems, retiring manual work function by function and coaching the teams through the change.

#### Assistant Vice President, Investor Relations · State Street Corporation

MAY 2015 – APR 2017

- Shaped the firm's investor-relations marketing strategy from ownership data and historic meeting trends.
- Prepared high-level briefing reports for senior management, including the CEO, CFO and COO, ahead of investor meetings and earnings.
- Coordinated the development and distribution of highly confidential earnings materials on a fixed quarterly clock, with no room for a leak or a late delivery.
- Coordinated earnings-call preparation across the calendars of twelve senior executives, working through their executive assistants and their teams.

#### Vice President, Investor Relations · Russian Direct Investment Fund

AUG 2013 – DEC 2014

- Recruited by the fund's CEO for a temporary engagement supporting its Davos presence, and asked to stay on as Vice President.
- Led programming and outreach for top-tier investor and government events, including a private meeting convening investors representing more than \$3 trillion in assets under management.
- Overhauled the firm-wide contact database, improving efficiency and accuracy across the investor relations function.

#### Coordinator → Senior Associate, Investors Industries · World Economic Forum

OCT 2008 – AUG 2013

- Promoted from logistics point of contact for the global investor community to managing relationships and negotiating partnership agreements with institutional private equity, hedge fund and venture capital investors; primary contact for roughly 30 investors.
- Developed content, casting and on-site agenda management for high-level private meetings, public panels and public-figure delegations across Davos and twelve regional events, where schedules moved continuously and across time zones.

#### Military Spouse · Multiple duty stations

2017 – PRESENT

- Founded a S.C.O.R.E. small-business mentoring chapter at Barksdale AFB (Shreveport Chamber Volunteer Award, 2018) while managing household finances, logistics and relocations through frequent moves and deployments.
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### EDUCATION AND HONORS

Bachelor of Arts, International Relations, The College of Wooster (2004–2008). Thesis published in the Journal of Human Rights; International Studies Association Best Paper Award.